

Town of Nectar.

Auto Pay is now available!

Enjoy the convenience of Auto Pay with CitiSen Portal.

You can now enroll in Auto Pay online with CitiSen Portal. It's an easy and secure way to make sure your utility bill is paid on time, automatically, each month.

Sign up for Auto Pay with CitiSen Portal

1. Go to our website: www.townofnectar.com
2. Click on the tab: Pay Utility Bill
3. Log into: **CitiSen Portal**.
4. Click on **Auto Pay Settings** from the My Accounts page.
5. Select your payment method from the Payment Method dropdown.
 - a. If you do not have a payment method setup, you can set one up by selecting 'Add a new payment method' from the Payment Method dropdown.
 - b. Your payment will be automatically charged to this payment method 3 days prior to the due date each month.
6. You will receive an email confirming your enrollment in Auto Pay.
7. You will receive an email notification when there is a new bill, along with an email confirmation when the automatic payment is processed.